

---

**University of Chicago Medicine Quality & Safety Symposium**  
**Poster Review Criteria**

---

Your poster will be evaluated based on the following criteria for nomination as an outstanding poster:

**Background:** *Explains why the project was selected*

- 0: Not Addressed
- 1: Unclear (Statement that “project was assigned” or “selected” without clear reasoning)
- 2: Meets (Explains how and why the project was selected)
- 3: Exceeds (Provides supporting data and fact-based rationale for project selection)

**Aim:** *Indicates the types of tangible and intangible benefits expected to be realized by implementing the team’s solution(s)*

- 0: Not Addressed
- 1: Unclear (Missing either tangible or intangible benefits)
- 2: Meets (Indicates types of tangible and intangible benefits expected from project)
- 3: Exceeds (Describes tools used to factually determine benefits expected from project)

**Project Design/Strategy:** *Describes the team’s analytic approach to determining a solution to implement*

- 0: Not Addressed
- 1: Unclear (Lists selection of solution by team without further clarification)
- 2: Meets (Describes methods used by team to determine most appropriate solution)
- 3: Exceeds (Provides factual details on the analytic process for selecting the solution(s) to implement)

**Changes Made:** *Describes the procedure, system, or other changes that were made to implement the solution(s)*

- 0: Not Addressed
- 1: Unclear (Limited coverage of changes made)
- 2: Meets (Describes the procedures, systems, or other changes made)
- 3: Exceeds (Explains how procedures, systems, or other changes were made and evaluated)

**Outcomes & Lessons Learned:** *Describes the project’s outcome measures*

- 0: Not Addressed
- 1: Unclear (Describes outcomes anticipated from the project without clearly defining how outcomes or process changes were measured)
- 2: Meets (Provides clear description of operational measures used to determine impact of the project on the outcome intended)
- 3: Exceeds (Describes why the operational measures used to determine impact of the project were chosen)

**Overall organization, content, and presentation of the project**

- 1: Unclear (Poster is unorganized, information is unclear)
- 2: Meets (Information is arranged logically and project description is clearly presented)
- 3: Exceeds (The project is well covered, logically presented, and artistic elements enhance the presentation)